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Job details

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PLANNER II

Job ID	1000016558
Req Name	JEH25241PLANNERIIHPT6558
Location	Phoenix
Type	Office and Admin Support
Shift	First
Department	Department of Transportation
Salary Grade	19
Salary Range	\$38008 - \$55305
Total openings	1
Apply by	

Description

PLANNER II
 GRADE/SALARY: 19/\$38,008 - \$55,305
 ORG/POS: 9152/ADT007787AAN
 LOCATION: PHOENIX,TUCSON,or FLAGSTAFF/ITD/ENVIRONMENTAL PLANNING
 GROUP/ARCHEOLOGY

OPEN TO ALL APPLICANTS

NOTE: The selected candidate will be appointed into the appropriate location. Position is Open Until Filled.

Position Description: Serves as a Planner II for the Historic Preservation Team, responsible for coordinating and managing all activities associated with securing cultural resource clearances for assigned ADOT highway construction projects, enhancement and local government projects, and various emergency and District level projects as needed or requested.

Knowledge, Skills, and Abilities: Knowledge of State, Federal, Tribal, and local agency policies, procedures and regulations to effectively manage and facilitate cultural resource clearances and projects; of the role of cultural resource clearance in the overall NEPA and project clearance process; and of associated Federal, State, Tribal and local legislation and regulations as applied to Federal and State level undertakings and the cultural resource clearance process. Skill in verbal and written communications and facilitation to interact daily with ADOT personnel, outside agency personnel, tribes, consultants, and the public; in phone and e-mail usage; and in dealing with archaeological discovery situations. Ability to consult with other Federal, State, Tribal and local agencies on cultural resource management issues, and to manage multiple tasks while shepherding large projects through a complex process.

The ideal candidate will have a B.A. or above in archaeology, anthropology, history or related field. Preferred experience will include the following: additional training in Section 106 of NHPA, Arizona Historic Preservation Act and other State and Federal cultural resource law; field experience in prehistoric, historic and salvage archaeology, and any additional environmental background; and training and experience in project management, public speaking, facilitation and negotiation.

AGENCY JOB BOARD ID: ADOT

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